



<https://www.internshipcanada.online/job/centennial-college-internships/>

## Centennial College Internships 2025 New Application

### Description

Centennial College is seeking a motivated and dynamic individual to join our team as an Internship Coordinator. In this role, you will play a key part in facilitating meaningful internship experiences for our students. The Internship Coordinator will collaborate with various departments, employers, and students to ensure the success of our internship programs.

### Responsibilities

#### 1. Program Development:

- Collaborate with academic departments to design and implement internship programs that align with the curriculum and enhance students' learning experiences.
- Research and establish partnerships with local and international organizations to expand internship opportunities for Centennial College students.

#### 2. Student Placement:

- Guide students through the internship application process, providing support and resources to help them secure relevant and valuable opportunities.
- Work closely with employers to match students with appropriate internship positions based on their skills, interests, and career goals.

#### 3. Monitoring and Evaluation:

- Develop and implement a system for monitoring and evaluating the success of internships, collecting feedback from both students and employers to continually improve the program.
- Conduct regular check-ins with interns and employers to ensure a positive and productive internship experience.

#### 4. Networking and Relationship Building:

- Cultivate and maintain strong relationships with local businesses, industry professionals, and community partners to enhance internship opportunities and build a robust network of support for Centennial College students.

#### 5. Administration and Reporting:

- Maintain accurate records of internship placements, ensuring compliance with relevant policies and regulations.
- Generate reports on internship program outcomes and share findings with key stakeholders.

### Qualifications

- Bachelor's degree in a related field (Education, Business, or a relevant discipline).
- Experience in program development and coordination, preferably in an educational or internship setting.
- Strong organizational, communication, and interpersonal skills.
- Familiarity with the local job market and industries related to Centennial

### Hiring organization

Centennial College

### Employment Type

Intern

### Duration of employment

3 Months

### Industry

Higher Education

### Job Location

Toronto, Ontario, Canada, M5A,  
Toronto, Ontario, Canada

### Working Hours

09

### Date posted

April 13, 2024

### Valid through

15.01.2028

College programs.

- Ability to work collaboratively with students, faculty, and external partners.

## **Job Benefits**

### **1. Competitive Compensation:**

- We offer competitive salaries that reflect your skills, experience, and contribution to the success of Centennial College.

### **2. Health and Wellness:**

- Comprehensive health and dental insurance plans to ensure you and your family have access to the care you need.
- Employee Assistance Program (EAP) providing confidential counseling and support services for personal and professional challenges.

### **3. Professional Development:**

- Opportunities for continuous learning and professional development to enhance your skills and advance your career.
- Access to workshops, seminars, and training programs to stay updated on industry trends and best practices.

### **4. Work-Life Balance:**

- Generous vacation and paid time-off policies to promote a healthy work-life balance.
- Flexible work arrangements and telecommuting options where applicable.

### **5. Retirement Savings:**

- Centennial College provides a defined contribution pension plan to help you build financial security for your future.

### **6. Employee Recognition:**

- Recognition programs to acknowledge and celebrate the achievements and contributions of our employees.
- Awards and incentives for outstanding performance and dedication.

### **7. Community Engagement:**

- Opportunities to get involved in community service and outreach programs through Centennial College's commitment to social responsibility.

### **8. On-Campus Facilities:**

- Access to on-campus fitness facilities, recreational activities, and other amenities to support your well-being.

### **9. Networking Opportunities:**

- Engage with a diverse and vibrant community of professionals, educators, and students, fostering networking and collaboration.

### **10. Employee Discounts:**

- Discounts on Centennial College courses and programs for employees and their immediate family members.
- Exclusive discounts with local businesses and service providers.

### **11. Inclusive and Supportive Environment:**

- A workplace culture that values diversity, inclusion, and respect for all employees.
- Supportive and collaborative teams that encourage creativity and innovation.

## **Contacts**

### **Application Materials:**

1. **Resume:** Include a detailed and up-to-date resume outlining your educational background, work experience, and any relevant skills or certifications.

2. **Cover Letter:** Write a compelling cover letter that highlights your interest in the position, your qualifications, and your motivation for wanting to join Centennial College.

**Important Notes:**

- Ensure that your email subject line clearly indicates the purpose of your email and includes your full name.
- Attach your resume and cover letter as separate documents in a commonly used format (e.g., PDF or Word).
- Include any additional materials requested in the job posting, such as a portfolio or reference letters.

**Application Review Process:**

- Applications will be reviewed on an ongoing basis.
- Only candidates selected for an interview will be contacted.
- Interviews may include both in-person and virtual components.